BA Agent.

Every requirement traceable to the sentence someone said it in.

Requirements capture, contradiction detection and SRD drafting, taken from the session recordings you already produce. Power Automate orchestration, Azure AI Foundry models, SharePoint memory and Teams review, all running inside your own tenant.

LATEETUD

AGENTIC DELIVERY

MICROSOFT PARTNER · POWER PLATFORM · AZURE AI

SOLUTION BRIEF · SEPTEMBER 2026

THE GAP IT FILLS

Delivery has automated almost everything except the part that decides what gets built. The transcripts already exist, and almost nobody reopens them. A meeting assistant will summarise the session it just heard, but it will not carry a requirement forward across twelve sessions, notice that the ninth contradicts the third, or prove where a line in the SRD came from. BA Agent adds that layer, and **it depends on the recordings and charter documents you already produce rather than replacing the analyst who runs the room.**

FOR THE ANALYST

Provenance

every line, sourced

Each requirement carries a tag pointing back to the indexed transcript segment it came from, with a stable link. "Where did this come from?" stops being a question anyone has to research.

FOR DELIVERY

Contradictions

found, not discovered late

When session nine contradicts session three, it is flagged while the requirement is still cheap to fix, rather than surfacing in build or in user acceptance testing.

FOR THE CIO

Your tenant

no new system

Power Automate, SharePoint, Teams, Excel and Azure AI Foundry, all of which you already run. Transcripts never leave the tenant, and there is nothing new to procure or security-review.

TRANSCRIPT TO SIGNED SRD · ONE ENGAGEMENT FOLDER

The agent drafts and proposes. The analyst reviews and distributes.

DROP
Trigger
The analyst drops the session file into the engagement folder and the flow starts itself.

Index
Every segment is stamped with a tag and written to a list with a stable link.

Assemble
Prompt file, charter context, stakeholders, definitions and curated memory, read-only.

Extract
Skills run as child flows, each with its own prompt file, schema and model.

Validate
Code checks every cited tag against the issued set. No tag, no requirement.

REVIEW
Write
The workbook is appended with versioning and a card goes to the Teams channel.

Why it can be trusted

CITATION VALIDATION · DETERMINISTIC

Every tag the model cites is checked against the tag set actually issued during indexing, **by code rather than by asking the model to behave.** A requirement that cannot prove its source does not reach the workbook.

APPEND-WITH-VERSIONING · NOTHING OVERWRITTEN

The requirements workbook keeps each pass as its own version tab and is locked apart from the feedback column, so **the analyst's edits and the agent's output never collide.**

Where it runs

`Power Automate · Azure AI Foundry over HTTP with a JSON schema · SharePoint · Teams · Excel · Visio Data Visualizer · Graph API`

WEEK ONE

A baseline run against your own transcripts and charter, not a demonstration corpus.

FROM THERE

Five skills ship as separate child flows: extraction and analysis, contradiction detection, SRD generation, diagram output and context summarisation.

EXTENDING IT

A new skill is a new child flow with its own prompt file and schema, rather than a rebuild of the pipeline.

Sound familiar?

- “ We recorded every session and never listened to one of them again.
- “ The SRD says the client asked for it, and nobody can find where.
- “ Session nine contradicted session three and we found out in testing.
- “ Every analyst writes requirements a slightly different way.
- “ Bringing a new analyst on means re-reading twelve transcripts first.
- “ The meeting assistant summarised the call and carried nothing forward.

DELIVERY MODEL

BA Agent is **a partner-built solution framework rather than licensed software.** Lateetud delivers it as an engagement, deployed into your own tenant. The orchestration, the indexing scheme, the citation validator, the skill library and the memory structure all carry forward, which is what makes delivery fast, but every implementation is fitted to your document standards and your engagement shape.

The model proposes, code validates the citations, and a person approves and distributes. Prompt files are read-only and versioned, the requirements workbook is locked apart from the feedback column, and the agent never sends the SRD to a stakeholder. Review is analyst-initiated and asynchronous, which keeps the human gate real rather than ceremonial.

START A CONVERSATION

A 45-minute walkthrough, then a baseline run on one of your own recorded sessions.

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